TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***ENGINEERING ADMINISTRATION*** ACCOUNT#: ***3000.005***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
240,881	240,371	139,287	300510	Payroll Salaries & Wages	211,410			228,445	233,434
0	137	287	300511	Payroll - Overtime	0	*		0	0
0	0	323	300512	Payroll - Standby	0	*		0	0
83,291	67,740	38,126	300530	Payroll Fringe Benefits	72,159			78,638	85,160
2,205	0	978	300550	Clothing	1,830			2,205	2,300
935	320	522	300560	Footwear	935			935	935
327,312	308,568	179,523		SUB TOTAL SALARIES, WAGES & BENEFITS	286,334		0	310,223	321,829
1,000	217	107	3005150	Office Supplies	1,000			1,000	1,000
1,000	483	0	3005160	Office Equipment Purchase	2,000	*		1,000	1,000
2,000	731	731	3005180	Telephone & Answering Svc	1,000			2,000	1,000
500	0	0	3005210	Advertising	500			500	500
300	0	0	3005211	Marketing/Public Relation	0			0	0
500	888	1,207	3005220	Printing	1,000	*		500	1,000
5,000	2,723	2,073	3005230	Photocopier Expenses	3,000			5,000	3,000
1,000	21	0	3005231	Accessibility Expenses	0			0	0
2,000	2,401	981	3005240	Postage & Couriers	2,000			2,000	2,000
1,680	1,344	2,358	3005250	Memberships & Subscip'ns	1,900	*		2,100	2,300
5,000	928	1,198	3005260	Training & Courses	5,000			5,000	5,000
1,800	514	257	3005270	Travel Expense	1,800			1,800	1,800
0	15,230	1,390	3005851	Sp Project - Downtown Christmas Lights	0			0	0
-9,694	-9,647	-9,694	3005955	Building Dept. - Indirect Costs	-9,876			-10,024	-10,174
20,000	0	2,112	3005853	Sp Project - Accessibility	0			0	0
0	0	0	3005854	Sp Project - Brook Creek Flood Reduction	25,000	*		0	0
0	0	0	3005855	Sp Project - Massey Creek EA Renewal	0	*		5,000	0
0	0	0	3005856	Sp Project - Transportation Master Plan	0			75,000	0
0	0	0	3005857	Sp Project - Kerr St Environmental Assessment	0			0	150,000
32,086	15,833	2,720		SUB TOTAL MATERIALS	34,324	*	0	90,876	158,426
2,000	1,198	511	3005300	Legal Fees / Consultant	1,500			1,500	1,500
4,000	4,000	-9,000	3005320	Liability Insurance	4,100	*		4,100	4,100
6,000	0	0	3005360	Engineering Consultant	6,000			6,000	6,000
12,000	5,198	-8,489		SUB TOTAL CONTRACTED SERVICES	11,600		0	11,600	11,600
-60,000	-52,685	-95,007	87073	Recoveries - Engineering Review Fees	-60,000			-60,000	-60,000
-60,000	-52,685	-95,007		SUB TOTAL REVENUE	-60,000	*	0	-60,000	-60,000
311,398	276,914	78,747		TOTAL ENGINEERING ADMINISTRATION	272,258		0	352,699	431,855

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***ENGINEERING ADMINISTRATION*** ACCOUNT #: ***3000.05***

STATEMENT OF PURPOSE:

The Engineering Office provides administration functions for the Environmental and Transportation sections as well as administration of subdivision construction, transportation and traffic studies, road reconstruction/capital projects and street trees.

PERFORMANCE DATA:

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	300550	Clothing	2020: 5 staff x $346, 1 x $100
2020	300560	Footwear	3 x $225 + 2 x $130
2020	3005160	Office Equipment Purchases	2020 increase to account for ergonomic improvements per Ministry of Labour
2020	3005210	Advertising & Promotions	Public meetings, job ads
2020	3005240	Postage & Couriers	Postage allocated from Legislative Services Mail outs for public meetings
2020	3005250	Memberships & Subscriptions	OACETT - $300 x 3 Professional Engineers - $225 x 2 MEA - $150 TAC - $400
2020	3005260	Training & Courses	TRIECA, MEA courses/conferences Parking, Transit, engineering courses/conferences
2020	3005300	Legal Fees / Consultant	Review contracts, parking trials
2020	3005360	Engineering Consultant	Incidental engineering not tagged to a capital project.
2020	3005851	Sp Proj - Christmas Lights	Moved to Special Events - Christmas Magic
2020	3005854	Sp Project - Brook Creek Flood Reduction Phase II	Develop a contract for engineering services to further develop a master flood reduction plan for Brook Creek as initiated by GRCA. This plan is important for the Town to have in place to assist with development strategies and to be prepared for when funding becomes available for construction.
2021	3005855	Sp Project - Massey Creek Flood Reduction Study - EA Renewal	The Massey Creek Flood reduction study EA was filed in 2011 and must be renewed within 10 years.
2021	3005856	Sp Project - Transportation Master Plan	The last TMP update was in 2011 and is typically renewed every 5 years or as development evolves.
2022	3005857	Sp Project - Kerr Street EA	Preliminary planning for final section of Kerr Street between the rail spur at Midtown Creek and Ontario St

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***GIS DEPARTMENT*** ACCOUNT #: **3000.008**

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
64,743	63,295	54,332	300810	Payroll Salaries & Wages	65,933			67,087	68,261
9,900	367	9,439	300815	Student Payroll Salaries & Wages	1,000			1,000	1,000
21,689	16,216	14,032	300830	Payroll Fringe Benefits	21,758			23,480	25,257
1,428	0	908	300831	Student Fringe Benefits	0			0	0
100	0	0	300850	Clothing	100			100	100
150	0	0	300860	Footwear	130			130	130
98,010	79,878	78,711		SUB TOTAL SALARIES, WAGES & BENEFITS	88,921		0	91,797	94,748
98,300	95,870	95,269	3008170	Software Purchase / Maintenance	98,840			101,010	103,030
9,250	17,131	7,838	3008172	Hardware Maintenance / Server Hosting	11,400	*		12,500	13,500
1,300	943	998	3008220	Printing	1,900	*		2,550	2,700
1,500	2,443	0	3008260	Training & Courses	2,500	*		2,500	1,500
500	439	0	3008270	Mileage	500			500	500
0	92	0	3008851	Special Project - Air Photos	500	*		0	0
-5,641	-5,557	-5,641	3008955	Building Dept. - Indirect Costs	-5,746			-5,833	-5,920
0	0		3008993	Recoveries - Past Capital Budget	0			0	0
0	0	0	3008995	Recoveries - Chargeback Developers	0			0	0
-7,500	-7,500	-7,500	3008170	Recoveries - Building PLL Portion	-7,500			-7,650	-7,800
97,709	103,861	90,964		SUB TOTAL MATERIALS	102,394	*	0	105,577	107,510
-500	-326	-240	87074	Recoveries - Maps	-500			-500	-500
-3,500	-3,686	-2,753	87075	Recoveries - LUSI	-3,500			-3,500	-3,500
-4,000	-4,012	-2,993		SUB TOTAL REVENUE	-4,000	*	0	-4,000	-4,000
191,719	179,727	166,682		TOTAL GIS DEPARTMENT	187,315		0	193,374	198,258

2019-11-20

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***GIS DEPARTMENT*** ACCOUNT #: **3000.008**

STATEMENT OF PURPOSE:

GIS is a corporate service which all departments benefit from through in house base mapping, mapping of assets and thematic datasets, web maps, hard copy maps, data queries, data analysis, and reporting.

PERFORMANCE DATA:

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	300815	Part-time Wages	The Town hires County GIS staff for 4 weeks in order for us to split up collection of data both in the spring/ fall and stay more up to date, year round. Cityworks admin student was a huge success in 2019. Creating 800 service requests for PW/Parks and answering over 1000 calls and document frequently asked questions to be integrated on website and share with other admin staff. Completed a lot of cleanup on Cityworks closing old work orders. Recovered from Parks/Public Works
2020	3008170	Software Purchase / Maintenance	ESRI maintenance - $31,000 Maintenance Contingency - $500 Annual licensing Cityworks AMS/PLL increasing to $59,540/yr + 7,800 Citiworks PLL centralizes the Town's spatial processes within GIS. Public Works, Parks, Forestry, Building & Planning processes are digitized and consolidated into GIS which strengthens our collective reporting, analysis and communicative capabilities.
2020	3008172	Hardware Maintenance / Server Hosting	$9,400/yr for server hosting at Simnet data centre plus $2,000 contingency.
2020	3008220	Printing	Costs of ink wells have substantially increased, typically need 1 to 2 sets per year. Full size printing for all departments requires 10 rolls of paper. New print head in 2021 will be $650
2020	3008260	Training & Courses	ESRI International User Conference SQL Server Training, Crystal Reports Training ESRI Training in Toronto, Cityworks
2020	3008851	Sp Project - Air Photos	County investigating 10cm resolution air photos through Northumberland GIS Co-op for 10cm resolution photos at 50% of cost to lower tiers.

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***ROADS/SEWERS*** ACCOUNT#: ***3000.10***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
948,544	648,607	509,351	301010	Payroll Salaries & Wages - Unallocated	1,059,572	*		1,200,097	1,285,026
63,294	28,772	13,470	301011	Payroll - Overtime	65,550	*		66,697	67,998
46,358	43,452	40,978	301012	Payroll - Standby	44,800			45,584	46,382
36,665	11,810	4,766	301015	Payroll Part Time Wages	21,234			21,606	21,984
383,384	196,528	148,300	301030	Payroll Fringe Benefits	451,619	*		463,055	519,094
6,231	1,247	415	301031	Payroll Fringe Benefits Part-time	3,716			4,213	4,726
6,315	8,611	6,881	301050	Clothing	5,982			7,678	8,100
3,375	3,359	3,289	301060	Footwear	3,825	*		4,050	4,275
650	367	160	301070	Cleaning Allowance	650			650	650
2,000	1,916	1,289	301080	Employee Meal Allowance	2,000			2,000	2,000
1,496,816	944,669	728,899		SUB TOTAL SALARIES, WAGES & BENEFITS	1,658,948	*	0	1,815,630	1,960,235
5,000	5,236	4,943	3010150	Office Supplies	5,000			5,000	5,000
1,200	2,742	24	3010160	Office Equipment Purchase	1,500	*		1,500	1,500
3,000	3,445	2,442	3010170	Software - Hours of Service Tracking	3,000			3,000	3,500
12,000	11,987	9,755	3010180	Telephone & Answering Svc	12,000			12,000	12,000
1,700	2,319	1,103	3010190	Communication Equipment	1,700			1,700	1,700
500	116	957	3010200	Communication Equip Rep	500			500	500
900	1,627	945	3010250	Memberships & Subscriptn's	2,700	*		2,800	2,900
9,000	8,482	5,337	3010260	Courses & Conferences	9,000			9,000	9,000
7,500	7,331	10,978	3010261	Courses - Certification Training	12,500	*		7,500	10,000
600	581	450	3010270	Car Allowance	600			600	600
20,000	20,595	13,585	3010450	Heat / Utilities	20,000			20,000	20,750
14,300	33,965	6,125	3010460	Utilities - 390 King St W	14,600	*		14,900	15,180
20,000	30,688	29,820	3010470	Building Maintenance	20,000			20,000	20,000
1,000	863	892	3010471	Building Maintenance - 390 King St W	1,000			1,000	1,000
15,400	13,867	5,033	3010500	Custodial/Clean Supplies	15,800	*		16,116	16,438
6,500	3,649	889	3010570	Property Improvements	15,000	*		1,000	1,000
145,000	267,138	204,746	3010600	Vehicle Maint & Repair	147,000			150,000	155,000
110,000	107,450	138,689	3010650	Gasoline	112,200	*		114,450	116,600
3,100	3,474	458	3010670	Other Equip Purchases	3,200	*		3,300	3,400
31,000	37,779	16,447	3010680	Other Equip Maint & Rep	31,000			31,000	31,000
2,000	2,502	2,629	3010853	Sp Projects - Health & Safety Supplies	2,000			2,000	2,000
0	2,100	0	3010856	Sp Project - AED Unit	0			0	0
-23,000	-21,924	-2,672	87076	Recoveries	-23,500			-24,000	-24,500
386,700	546,012	453,575		SUB TOTAL MATERIALS	406,800	*	0	393,366	404,568

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***ROADS/SEWERS*** ACCOUNT#: ***3000.10***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
140,000	134,629	-296,788	3010320	Liability Insurance	145,000	*		145,000	145,000
5,000	5,000	0	3010750	Contracts - Environmental Monitoring	5,000			5,000	5,000
145,000	139,629	-296,788		SUB TOTAL CONTRACTED SERVICES	150,000	*	0	150,000	150,000
-125,000	-119,818	0	3010992	Recoveries - Town Equipment - Sanitary	-125,000			-125,000	-125,000
224,362	224,362	224,362	3010911	Transfer to Vehicle Reserve	224,362			224,362	224,362
99,362	104,544	224,362		SUB TOTAL CHARGES & TRANSFERS	99,362		0	99,362	99,362
2,127,878	1,734,854	1,110,048		TOTAL PUBLIC WORKS ADMINISTRATION	2,315,110	*	0	2,458,358	2,614,165

2019-11-20

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***ROADS/SEWER*** ACCOUNT #: ***3000.10***

STATEMENT OF PURPOSE:
Salaries of Public Works staff operating and maintenance cost for Public Works yard and all vehicles/equipment.

PERFORMANCE DATA:

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	301010	Payroll Salaries & Wages	Contractual obligations
2020	301050	Clothing	14 GUW / 2 Managers x 2020 $374/each + 1 x 100
2020	301060	Footwear	17 x $225
2020	301080	Meal Allowance	Contractual obligations when overtime carried out
2020	3010250	Memberships & Subscriptions	Northumberland Road Builders - $580 Association of Ontario Road Supervisors - $320 Ontario Goods Roads Association - $1,500 OACETT - $300
2020	3010260	Courses & Conferences	Includes Road School and OGRA conference
2020	3010261	Courses - Certified Training	Working at heights, confined space, chainsaw/chipper, book 7 etc. Extra in 2020 for Cityworks Storerooms Training
2020	3010470	Building Maintenance	Increase reflects actual costs, gull control PW share $455/month
2020	3010500	Custodial Supplies	Cleaning service at Public Works yard, increase reflects actual costs. PW share for cleaning services $570/month
2020	3010570	Property Improvements	General Maintenance, 2020 additional cubical walls and furniture in office space.
2020	3010750	Contracts - Environmental Monitoring	GRCA chargeback for environmental monitoring of creeks for salt management plan.
2020	3010853	Special Project - Health & Safety	Confined Space Rescue Team - regular maintenance and repair on the rescue team equipment.
2020	87076	Recoveries	Chargeback services for private works & utilities

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***BRIDGES AND CULVERTS*** ACCOUNT#: ***3100.50***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
0	1,065	958	310510	Payroll Salaries & Wages	0	*	0	0	0
0	116	0	310515	Payroll Part-time Wages	0		0	0	0
0	262	409	310530	Payroll - Fringe Benefits	0		0	0	0
0	10	0	310531	Payroll - Fringe Benefits Part-time	0		0	0	0
0	1,453	1,367		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
400	1,374	0	3105691	Equipment Rentals	400			400	400
750	0	0	3105820	Other Operating Materials	750			750	750
		0	3105850	Special Project - Bridge Assessments	0			0	0
1,150	1,374	0		SUB TOTAL MATERIALS	1,150		0	1,150	1,150
1,150	2,827	1,367		TOTAL BRIDGES & CULVERTS	1,150		0	1,150	1,150

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***BRIDGES AND CULVERTS*** ACCOUNT #: ***3100.50***

STATEMENT OF PURPOSE:
To provide preventative maintenance for bridges and culverts.

PERFORMANCE DATA:

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3105820	Other Operating Materials	Minor maintenance as required per inspection results.

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***ROADSIDE GRASS & WEEDS*** ACCOUNT#: ***3100.110***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
0	8,323	11,462	311010	Payroll Salaries & Wages	0		0	0	0
0	1,623	750	311015	Payroll Part-Time	0		0	0	0
0	2,596	3,905	311030	Payroll Fringe Benefits	0		0	0	0
0	180	55	310131	Payroll Fringe Benefits Part-Time	0		0	0	0
0	12,722	16,172		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
0	12,722	16,172		TOTAL ROADSIDE GRASS & WEEDS	0		0	0	0

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***ROADSIDE GRASS & WEEDS*** ACCOUNT #: ***3100.110***

STATEMENT OF PURPOSE:	**HIGHLIGHTS/EXPLANATIONS:**			
To maintain grass at intersections to ensure adequate visibility for motorists.	**YEAR**	**CODE**	**OBJECT**	**DETAILS**
PERFORMANCE DATA:				
Approximately 10 km of ditches to keep trimmed				

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***STORM DRAIN SYSTEM*** ACCOUNT#: ***3100.130***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
0	59,950	46,437	311310	Payroll Salaries & Wages	0		0	0	0
0	1,526	1,359	311311	Payroll - Overtime	0		0	0	0
0	2,753	2,573	311315	Payroll Part Time Wages	0		0	0	0
0	20,751	18,112	311330	Payroll Fringe Benefits	0		0	0	0
0	296	214	311331	Payroll Part Time Benefits	0		0	0	0
0	85,276	68,695		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
10,000	8,698	11,208	3113691	Equipment Rentals	10,000			10,000	10,000
25,000	32,061	24,064	3113820	Operating Materials	25,000			25,000	25,000
-5,000	-10,207	-7,230	87077	Recoveries	-5,000			-5,000	-5,000
30,000	30,552	28,042		SUB TOTAL MATERIALS	30,000		0	30,000	30,000
30,000	50,308	17,723	3113750	Contracts	20,000			20,000	20,000
30,000	50,308	17,723		SUB TOTAL CONTRACTED SERVICES	20,000		0	20,000	20,000
60,000	166,136	114,460		TOTAL STORM DRAIN SYSTEM	50,000		0	50,000	50,000

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***STORM DRAIN SYSTEM*** ACCOUNT #: ***3100.130***

STATEMENT OF PURPOSE:

To provide preventative emergency maintenance for the storm drain system.

PERFORMANCE DATA:

Storm Drainage account now contains:

- Entrance Culvert and Roadside Ditching
- Roadside Catchbasins and Gutter Maintenance

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3113570	Contracts	Third party contracts for roadway storm sewer work such as curb installation and paving.
2020	3113691	Equipment Rentals	Gradall rental for ditches
2020	3113820	Materials	Storm iron works, culverts, gravel, concrete
2020	3113991	Recoveries	Chargebacks for services performed by Public Work staff for curb cuts, flushing culverts, and catchbasin cleaning for County.

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS***

FUNCTION/ACTIVITY: ***MTCE ROADSIDE DEBRIS & LITTER PICKUP & SWEEPING***

ACCOUNT#: ***3100.150***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
0	33,643	37,413	311510	Payroll Salaries & Wages	0		0	0	0
0	1,980	1,441	311511	Payroll - Overtime	0		0	0	0
0	1,200	946	311515	Payroll Part Time Wages	0		0	0	0
0	11,851	13,557	311530	Payroll Fringe Benefit	0		0	0	0
0	117	80	311531	Payroll Part Time Benefits	0		0	0	0
0	48,791	53,437		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
1,100	0	680	3115691	Equipment Rentals	1,100			1,100	1,100
0	7,116	0	3115850	Waterfront Festival Tipping Fees	0			0	0
1,100	7,116	680		SUB TOTAL MATERIALS	1,100		0	1,100	1,100
45,000	33,254	14,679	3115750	Contracts	35,000			35,000	35,000
-5,000	-1	-378	87078	Recoveries	-5,000			-5,000	-5,000
40,000	33,253	14,301		SUB TOTAL CONTRACTED SERVICES	30,000		0	30,000	30,000
41,100	89,160	68,418		TOTAL MTCE ROADSIDE DEBRIS & LITTER PICKUP	31,100		0	31,100	31,100

2019-11-20

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS***

FUNCTION/ACTIVITY: ***MTCE ROADSIDE DEBRIS & LITTER PICKUP***

ACCOUNT #: ***3100.150***

STATEMENT OF PURPOSE:
To collect litter/debris along the Municipal roads.

PERFORMANCE DATA:

Note: Account now contains:
- Mtce Roadside Debris & Litter Pickup
- Mtce Hardtop Sweeping

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3115750	Contracts	Screening street sweeping by contractor and DBIA wage subsidy for downtown sidewalk clearing ($12,500). Extra litter collection throughout downtown area from Victoria Day to Labour Day. (contracted) on Sundays on top of regular pick up Tues / Fri.
2020	87078	Recoveries	Street sweeping for private works.

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***MTCE - PAVEMENT REPAIRS*** ACCOUNT#: ***3100.200***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
0	53,853	17,222	312010	Payroll Salaries & Wages	0		0	0	0
0	438	268	312011	Payroll - Overtime	0		0	0	0
0	2,135	3,508	312015	Payroll Part Time Wages	0		0	0	0
0	18,894	5,873	312030	Payroll Fringe Benefits	0		0	0	0
0	229	304	312031	Payroll Part Time Benefits	0		0	0	0
0	75,549	27,175		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
3,000	3,062	1,924	3120680	Other Equip Maint & Rep	3,000			3,000	3,000
1,500	505	944	3120691	Equipment Rentals	1,500			1,500	1,500
36,500	26,404	7,540	3120820	Other Operating Materials	37,000			37,500	38,000
41,000	29,971	10,408		SUB TOTAL MATERIALS	41,500		0	42,000	42,500
70,000	47,393	44,209	3120750	Contracts	70,000			72,500	75,000
-18,000	-22,395	-8,606	87079	Recoveries - Hardtop Maintenance	-18,000			-18,000	-18,000
52,000	24,998	35,603		SUB TOTAL CONTRACTED SERVICES	52,000		0	54,500	57,000
93,000	130,518	73,186		TOTAL MTCE - PAVEMENT REPAIRS	93,500		0	96,500	99,500

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***MTCE - PAVEMENT REPAIRS*** ACCOUNT #: ***3100.200***

STATEMENT OF PURPOSE:

To provide preventive maintenance and emergency maintenance to asphalt roads using crack filling and patching.

PERFORMANCE DATA:

	2017	2018	2019
Micro Sealing	0	1.15 km	0.58 km

2017 - County could not complete due to weather and commitments

Note: Account now contains:
- Mtce - Pavement Repairs
- Mtce - Loosetop Gravel / Shoulders

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3120750	Contracts	Northumberland County Agreement Pavement Repairs, micro sealing
2020	3120820	Other Operating Materials	Crack fill material, gravel, cold mix. 2019 - no time for crack filling therefore less material
2020	87079	Recoveries - Hardtop Maintenance	Chargebacks for asphalt repairs for private works

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***WINTER MAINTENANCE*** ACCOUNT#: ***3200.100***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
0	92,170	98,238	320110	Payroll Salaries & Wages	0		0	0	0
0	25,660	19,301	320111	Payroll - Overtime	0		0	0	0
0	5,593	8,215	320115	Payroll Part Time Wages	0		0	0	0
0	35,161	32,777	320130	Payroll Fringe Benefits	0		0	0	0
0	550	740	320131	Payroll Part Time Benefits	0		0	0	0
0	159,134	159,271		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
1,500	941	1,918	3201680	Equipment Maintenance	1,500			1,500	1,500
35,000	29,393	16,807	3201750	Contracts	35,000			35,000	35,000
20,000	8,085	10,685	3201691	Equipment Rentals	2,000			2,000	2,000
140,000	130,361	186,170	3201820	De-icing Materials	150,000	*		155,000	160,000
-15,000	-21,387	-15,894	87081	Recoveries	-18,000			-18,000	-18,000
181,500	147,393	199,686		SUB TOTAL MATERIALS	170,500		0	175,500	180,500
181,500	306,527	358,957		TOTAL WINTER SNOWPLOWING, SANDING & SALTING	170,500		0	175,500	180,500

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11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS***

FUNCTION/ACTIVITY: ***WINTER - SNOWPLOWING, SANDING & SALTING***

ACCOUNT #: ***3200.100***

STATEMENT OF PURPOSE:

To clear snow and ice build-up on roads as per the Town's Policy 5-1-3.

PERFORMANCE DATA:

Salt Historical (tonnes)

2010	672 to Nov 1
2011	144 to Nov 1
2012	960 to Nov 1
2013	965 to Nov 1
2014	1775 to Nov 1
2015	1560 to Nov 1
2016	1235 to Nov 1
2017	400 Nov 1 -Dec 31 - Fire could not track salt
2018	850
2019	1170 to Nov 1

259 lane kms.
Plus all development lands that have not been assumed that are currently being charged back to owners.

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3201750	Contracts	Snow removal contract for cul-de-sacs & downtown
2020	3201691	Equipment Rentals	Contracted equipment rental to supplement Town equipment.
2020	3201820	De-icing Materials	Salt & Brine Salt cost up $10/tonne from 1 supplier and $2/tonne from other supplier
2020	3201991	Recoveries	Chargebacks to Developers from snow removal

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS***

FUNCTION/ACTIVITY: ***SAFETY DEVICES, INFORMATION TRAFFIC CONTROL***

ACCOUNT#: ***3100.400***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
0	40,031	32,373	314010	Payroll Salaries & Wages	0		0	0	0
0	3,694	5,030	314011	Payroll - Overtime	0		0	0	0
0	3,934	8,009	314015	Payroll Part Time Wages	0		0	0	0
0	13,482	12,073	314030	Payroll Fringe Benefits	0		0	0	0
0	439	756	314031	Payroll Part Time Benefits	0		0	0	0
0	61,580	58,241		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
1,250	0	1,343	3140470	Maintenance - Relamping Traffic Lights	0			0	0
12,000	4,143	2,302	3140680	Other Equip Maint & Rep	8,000			8,000	8,000
8,000	14,085	10,810	3140820	Operating Materials	12,000	*		12,000	12,000
22,000	20,276	15,250	3140840	Utilities	22,000			22,000	22,000
-600	-5,168	-450	87080	Recoveries	-600			-600	-600
0	0	0	NEW	Sp Project - Signal Warrant Study - King/College	2,600	*		0	0
5,000	0	0	3140850	Sp Project - Flashing Light Sign King / Abbott	5,000			0	0
47,650	33,336	29,255		SUB TOTAL MATERIALS	49,000	*	0	41,400	41,400
38,000	42,635	31,642	3140750	Contracts	38,000			38,000	38,000
50,000	49,173	51,068	3140751	Contracts - Line Painting	50,000			50,000	50,000
88,000	91,808	82,710		SUB TOTAL CONTRACTED SERVICES	88,000		0	88,000	88,000
135,650	186,724	170,206		TOTAL SAFETY DEVICES	137,000		0	129,400	129,400

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS***

FUNCTION/ACTIVITY: ***SAFETY DEVICES, INFORMATION, TRAFFIC CONTROL***

ACCOUNT #: ***3100.400***

STATEMENT OF PURPOSE:
Maintenance of regulatory and advisory signage, traffic signals and lane marking.

PERFORMANCE DATA:

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3140470	Maintenance - Relamping Lights	Relamping has been completed in 2019. No further work for 2020.
2020	3140750	Contracts	Signage, Maintenance CN & CP crossings traffic light maintenance - 50% per Railway Act
2020	3140751	Contracts - Line Painting	Line Painting Contract
2020	3140820	Operating Materials	General maintenance & repairs
2020	NEW	Sp Project - Signal Warrant Study King/College	Conduct a study to confirm if mid block crossing should be signalized and what impact signals would have on traffic signals at King/Division.
2020	3140850	Sp Project - Flashing Light Sign at King Street / Abbott Blvd	Approved in 2019 to install one sign (west bound) Second sign for east bound. Signs also have speed readout capabilities and are solar powered.
2020	87080	Recoveries	Repairs to traffic signal posts and signs due to accidents.

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***SIDEWALKS*** ACCOUNT#: ***3600.10***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
0	42,486	63,679	360110	Payroll Salaries & Wages	0		0	0	0
0	175	675	360111	Payroll - Overtime	0		0	0	0
0	7,442	10,302	360115	Payroll Part Time Wages	0		0	0	0
0	16,152	20,668	360130	Payroll Fringe Benefits	0		0	0	0
0	766	1,016	360131	Payroll Part Time Benefits	0		0	0	0
0	67,021	96,340		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
1,500	936	967	3601751	Weed Control - King Street	1,500			1,500	1,500
5,000	5,627	186	3601570	Property Improvements	5,000			5,000	5,000
300	3,686	1,975	3601680	Other Equip Maint & Rep	1,000	*		1,000	1,000
500	428	1,896	3601691	Equipment Rentals	500			500	500
33,000	28,356	30,408	3601820	Other Operating Materials	34,000	*		35,000	36,000
50,000	0	0	3601850	Special Project - Downtown Paver Stone Repairs	50,000			50,000	50,000
-50,000	0	0	3601913	Recoveries - Federal Gas Tax	-50,000			-50,000	-50,000
-3,500	-2,077	-992	87082	Recoveries	-3,500			-3,500	-3,500
36,800	36,956	34,440		SUB TOTAL MATERIALS	38,500	*	0	39,500	40,500
15,000	28,368	12,400	3601750	Contracts	15,000			15,000	15,000
15,000	28,368	12,400		SUB TOTAL CONTRACTED SERVICES	15,000		0	15,000	15,000
51,800	132,345	143,180		TOTAL SIDEWALKS	53,500	*	0	54,500	55,500

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***SIDEWALKS*** ACCOUNT #: ***3600.10***

STATEMENT OF PURPOSE:
Preventative maintenance and emergency repairs and sidewalk reconstruction.

PERFORMANCE DATA:

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3601751	Weed Control - King Street	Weed spraying in the downtown core June and August
2020	3601570	Property Improvements	Replacement of downtown litter and recycling containers, as several containers are beyond repair. This will be approx. 5 containers per year. Matched by DBIA.
2020	3601750	Contracts	Street furniture repair, asphalt repair to sidewalk projects, sidewalk pumping.
2020	3601820	Other Operating Materials	Concrete, gravel, topsoil, sod, grass seed, etc.
2020	3601850	Special Project - Downtown Paver Stones	Pavers underneath the hanging flower baskets are sinking due to water draining on them constantly. Multi-year contract to work away to completing all. 40 locations on King Street alone plus Second, Third, Division, and others.
2020	87082	Recoveries	Chargeback for sidewalk replacement or repair for private and utilities

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***CROSSING GUARDS*** ACCOUNT#: ***3900.100***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
67,699	65,166	53,693	390015	Payroll Part Time Wages	69,206	*		70,417	71,649
7,509	6,694	5,418	390030	Payroll Fringe Benefits	8,305	*		8,552	8,725
75,208	71,860	59,111		SUB TOTAL SALARIES, WAGES & BENEFITS	77,511	*	0	78,969	80,374
2,250	189	2,855	3900820	Other Operating Materials	1,200			1,200	1,200
2,250	189	2,855		SUB TOTAL MATERIALS	1,200		0	1,200	1,200
77,458	72,049	61,966		TOTAL CROSSING GUARDS	78,711		0	80,169	81,574

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***CROSSING GUARDS*** ACCOUNT #: ***3900.100***

STATEMENT OF PURPOSE:
To provide a system to control the safe passage of students to and from elementary schools through busy and/or hazardous intersections.

PERFORMANCE DATA:

Crossings at:

William / Burnham / Elgin
Notre Dame (Burnham / Burwash)
Burnham School (Burnham / Elizabeth)
C.R. Gummow (James / D'Arcy)
Cottesmore (in front of school)
St. Joseph's (D'Arcy / Elgin) x 2
King Street @ Abbott Blvd

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	390015	Payroll Part Time Wages	Town has 8 guards and 1 spare for 7 crossings (2 at Elgin/D'Arcy)
2020	390080	Clothing	High visibility safety clothing, winter jackets, and rain suits.

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***STREET LIGHTING*** ACCOUNT#: ***3950.100***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
275,000	271,029	143,500	3950840	Utilities	275,000			275,000	275,000
275,000	271,029	143,500		SUB TOTAL MATERIALS	275,000		0	275,000	275,000
0	163,380	0	3950861	Other Maintenance	0			0	
0	163,380	0		SUB TOTAL CONTRACTED SERVICES	0		0	0	0
71,730	29,160	26,730	3950950	Debenture Payment	69,300			66,870	64,440
71,730	29,160	26,730		SUB TOTAL OTHER CHARGES & TRANSFERS	69,300		0	66,870	64,440
346,730	463,569	170,230		TOTAL STREET LIGHTING	344,300		0	341,870	339,440

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***STREET LIGHTING*** ACCOUNT #: ***3950.100***

STATEMENT OF PURPOSE:
To maintain and operate the Municipal Street Lighting system.

PERFORMANCE DATA:

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3950861	Maintenance	New capital project to address maintenance issues.
2020	3950950	Debenture Payment	Repayment over a 20 year period to CNI through 2029

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***TRANSIT*** ACCOUNT#: 3800.10

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
42,377	5,010	12,429	380010	Payroll Salaries & Wages	43,283	*		44,596	45,182
8,954	460	2,895	380030	Payroll Fringe Benefits	9,172	*		10,216	11,077
51,331	5,470	15,324		SUB TOTAL SALARIES, WAGES & BENEFITS	52,455	*	0	54,812	56,259
750	710	287	3800150	Office Supplies	1,000	*		1,000	1,000
14,000	6,366	10,584	3800171	Software Maintenance	15,000	*		15,000	15,000
500	470	90	3800210	Advertising & Promotions	500			500	500
1,300	1,200	265	3800220	Printing	1,200			1,200	1,200
2,600	2,199	2,323	3800250	Memberships & Subscrip'ns	2,600			2,600	2,600
1,500	0	1,163	3800260	Training & Courses	1,500			1,500	1,500
15,000	16,251	15,454	3800570	Shelter Maintenance	1,500			1,500	1,500
3,000	5,457	4,424	3800680	Other Equip Maint & Rep	4,500	*		4,500	4,500
4,000		0	3800852	Special Project - Signage / Mapping	0			0	0
0	1,883	3,953	3800854	Special Project - Events	0			0	0
0	0	0 NEW		Special Project - Transit Study	0	*		60,000	0
42,650	34,536	38,543		SUB TOTAL MATERIALS	27,800		0	87,800	27,800
15,000	15,125	-27,442	3800320	Liability Insurance	15,500	*		15,500	15,500
72,000		26,500	3800751	Contracts - Extended Accessible Transit	76,378	*		77,906	79,464
0	0	0 NEW		Contracts - Shelter Maintenance	13,500			13,500	13,500
797,463	820,476	603,252	3800750	Contracts	811,271			825,470	841,979
884,463	835,601	602,310		SUB TOTAL CONTRACTED SERVICES	916,649	*	0	932,376	950,443
140,000	115,070	140,000	3800930	Transfer to Vehicle Reserve	170,000	*		200,000	230,000
-72,000	0	-26,500	87133801	Transfer - Federal Gas Tax	0			0	0
68,000	115,070	113,500		SUB TOTAL OTHER CHARGES & TRANSFERS	170,000	*	0	200,000	230,000
1,046,444	990,677	769,677		TOTAL TRANSIT	1,166,904	*	0	1,274,988	1,264,502

2019-11-20

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***TRANSIT*** ACCOUNT#: 3800.10

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
-72,000	-63,145	-50,095	87021	Fares	-72,000			-72,000	-80,000
-43,900	-39,652	-39,088	87022	Passes	-44,500			-49,000	-53,200
-41,000	-28,400	-20,636	87042	Tickets	0			0	0
-3,000	-3,450	-2,362	87054	Bench Advertising	-6,500	*		-6,500	-6,500
-205,000	-189,000	-205,000	871143801	Provincial Subsidy	-205,000			-205,000	-205,000
-364,900	-323,647	-317,181		SUB TOTAL RECOVERIES	-328,000		0	-332,500	-344,700
681,544	667,030	452,496		NET TO TOWN	838,904	*	0	942,488	919,802

2019-11-20

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***TRANSIT*** ACCOUNT #: ***3800.10***

STATEMENT OF PURPOSE:
To provide Municipal Transit service.

PERFORMANCE DATA:

Number of Riders:

2019	81,715	as of Oct 31, 2019
2018	109,565	
2017	113,772	
2016	112,862	
2015	111,155	
2014	109,244	
2013	112,561	
2012	107,642	
2011	101,930	
2010	95,319	
2009	77,014	
2008	72,000	

Wheels Extended Service Ridership (after 7 pm)
2019 94 May - Oct 6 months
$207.00 2019 Rates
$396.00 2020 Rates

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3800750	Contracts	**Conventional Service** Monday - Friday - 13.5 hrs x 2 x 5 days x $69.97hr $9,445.95 / wk x 52 = $491,189.40 Saturday Service - 10.5 hrs x 2 routes x $69.97/hr $1,469.37 x 52 wks = $76,407.24 Sunday Service - 7 hrs x 2 routes x $69.97/hr $979.58 x 52 wks = $50,938.16 **Total Conventional = $618,534.80** **Wheels Service** Monday - Friday - 7.5 hrs x 5 days x $55.93/hr $2,097.38 x 52 wks = **$109,063.50** Saturday Service - 10.5 hrs x $69.97/hr $734.69 x 52 wks = **$38,203.88** Sunday Service - 7 hrs x $69.97/hr $489.79 x 52 wks = **$25,469.08** **Total Wheels + $172,736.46** **Shuttle - Port Hope Transit** **$20,000** **Total = $811,271**
2020	3800150	Office Supplies	Membership cards, ink for printer/pvc cards
2020	3800171	Software Maintenance	Annual maintenance fees for AODA requirements, automated passenger counters, hosted virtual server Routematch specialized scheduling software annual fees Simnet server hosting monthly fees.
2020	3800250	Subscriptions & Memberships	CUTA (Canadian Urban Transit Association) OPTA (Ontario Public Transit Assocation)
2020	3800570	Shelter Maintenance / Property Improv	Transit shelters - General Utility Workers time
2020	3800992	Provincial Subsidy	Provincial Gas Tax monies
2020	871143801	Transfer to Vehicle Reserve	Re-evaluation in 2019 requires $236,000 (gradual increase)
2020	NEW	Contract - Shelter Maintenance	Contract for cleaning and snow removal

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***TRANSIT*** ACCOUNT #: ***3800.10***

STATEMENT OF PURPOSE:
To provide Municipal Transit service.

PERFORMANCE DATA:

2019	81,715	as of Oct 31, 2019
2018	109,565	
2017	113,772	
2016	112,862	
2015	111,155	
2014	109,244	
2013	112,561	
2012	107,642	
2011	101,930	
2010	95,319	
2009	77,014	
2008	72,000	

Wheels Extended Service Ridership (after 7 pm)
2019 94 May - Oct 6 months
$207.00 2019 Rates
$396.00 2020 Rates

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3800751	Contracts - Accessible Transit	Additional funding of $8.000 per month to extend the hours of operation of the Accessible Transit service such that it operates from 6:30 a.m. to 11:00 p.m. - 7 days per week from April through December 2020. **Extended Wheels Service (11 pm daily)** Monday - Friday - 3.25 hrs x 5 days x $52.93/hr $860.11 x 52 weeks = $44,725.72 Saturday Service - 4.25 hrs x $52.93/hr $224.95 x 52 wks = **$11,697.40** Sunday Service - 7.25 hrs x $52.93/hr $383.74 x 52 wks = **$19,954.48** **Total Extended Wheels = $76,377.60**
2021	NEW	Sp Project - Transit Study	In partnership with Port Hope Transit, retain a consultant to determine the options for implementing; 1. A cost effective 24hr accessible transit service 2. Expansion of transit service to surrounding rural areas.
2020	3800913	Transfer Federal Gas Tax	Transfer Federal Gas Tax to the additional hours of service for Acessible Transit.
2020		**Revenues**	**Based on Council approving a rate increase for fares**

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***PARKING ON LOTS*** ACCOUNT#: ***3700.2***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
3,170	5,290	3,557	370210	Payroll Salaries & Wages	3,225			3,292	3,358
0	397	0	370215	Payroll -Part-time Salaries	0			0	0
0	2,210	967	370230	Payroll Fringe Benefits	0			0	0
0	42	0	370231	Payroll Part-time Benefits	0			0	0
3,170	7,939	4,524		SUB TOTAL SALARIES, WAGES & BENEFITS	3,225		0	3,292	3,358
7,100	4,885	4,039	3702680	Other Equipment Repair	7,100			7,100	7,100
3,400	1,587	1,035	3702840	Utilities	3,450			3,500	3,550
10,500	6,472	5,074		SUB TOTAL MATERIALS	10,550		0	10,600	10,650
65,000	69,525	50,365	3702750	Contracts	67,500	*		70,000	70,000
65,000	69,525	50,365		SUB TOTAL CONTRACTED SERVICES	67,500	*	0	70,000	70,000
56,000	55,606	49,172	3702540	Rents	56,000			56,000	56,000
56,000	55,606	49,172		SUB TOTAL FINANCIAL	56,000		0	56,000	56,000
134,670	139,542	109,135		TOTAL PARKING ON LOTS	137,275	*	0	139,892	140,008

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***PARKING ON LOTS*** ACCOUNT #: ***3700.2***

STATEMENT OF PURPOSE:
Maintenance of off street parking lots.

PERFORMANCE DATA:

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3702540	Rents	Old Quigley lot - month to month rental increased in in November 2015 Parking lot, east side of outdoor skating rink, 5 year lease. Taxes 185 First Street paid by Town
2020	3702750	Contracts	More equipment and bylaw hours. Parking lot gardens and on-street garden maintenance (i.e. D'Arcy, Ontario/William, Burnham / Riddell) Snow removal - all municipal parking lots (previously 6 months x $4,914.00/month (May 1 - Oct 1) = 29,484

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***PARKING ADMIN AND ENFORCEMENT*** ACCOUNT#: ***3700.3***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
51,500	43,920	11,265	370310	Payroll Salaries & Wages	51,500			52,530	53,581
55,000	37,084	43,608	370320	Other Salaries & Wages	55,000			57,000	59,000
0	1,206	568	370330	Payroll Fringe Benefits	0	*		0	0
100	0	0	370370	Cleaning Allowance	100			100	100
106,600	82,210	55,441		SUB TOTAL SALARIES, WAGES & BENEFITS	106,600		0	109,630	112,681
1,800	630	0	3703150	Office Supplies	1,800			1,800	1,800
22,500	13,633	22,619	3703171	Software Maintenance	22,750			23,205	23,669
2,500	2,086	1,546	3703180	Cell Phone - Handheld Devices	2,500			2,500	2,500
5,000	4,705	3,513	3703220	Printing	5,000			5,000	5,000
700	366	376	3703250	Membership & Subscrip'ns	700			700	700
1,000	0	0	3703260	Training & Courses	1,000			1,000	1,000
7,000	5,683	4,964	3703680	Other Equip Maint & Rep	8,000	*		8,000	8,000
2,000	1,637	951	3703681	Pay & Display	2,500	*		2,550	2,601
6,500	0	0	3703850	Special Project - Meter Covers for Sp Events	0			0	0
209,300	158,057	0	3703913	Transfer to Parks/Marina	219,300	*		219,300	219,300
5,400	6,988	8,576	3703919	Bank Service Charges	10,000	*		10,000	10,000
263,700	193,785	42,545		SUB TOTAL MATERIALS	273,550	*	0	274,055	274,570
98,530	82,058	-4,039	3703912	Transfer to/from Reserve	157,575	*		173,923	238,241
98,530	82,058	-4,039		SUB TOTAL OTHER CHARGES & TRANSFERS	157,575	*	0	173,923	238,241
11,500	3,082	0	3703550	Payment-in-Lieu of Taxes	12,500	*		13,000	13,500
11,500	3,082	0		SUB TOTAL FINANCIAL	12,500		0	13,000	13,500
480,330	361,135	93,947		TOTAL PARKING ADMIN & ENFORCEMENT	550,225	*	0	570,608	638,992
-70,000	-35,313	-36,474	87026	Parking Lot Revenue - Parking Passes	-70,000			-83,000	-100,000
-100,000	-96,114	-92,367	87027	Parking Fines - Parking Tickets	-100,000			-110,000	-115,000
-260,000	-220,184	-191,996	87053	Revenue - Victoria Park	-330,000	*		-330,000	-330,000
-185,000	-149,066	-126,228	87069	Parking Revenue - Downtown	-187,500			-187,500	-234,000
-615,000	-500,677	-447,065		TOTAL REVENUE	-687,500	*	0	-710,500	-779,000

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***PUBLIC WORKS*** FUNCTION/ACTIVITY: ***PARKING ADMIN & ENFORCEMENT*** ACCOUNT #: ***3700.3***

STATEMENT OF PURPOSE:
To enforce Parking Bylaws.

PERFORMANCE DATA:

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	3703171	Software Maintenance	Annual software maintenance fee for new parking management software including new capital item: - AIMS - web support & maintenance
2020	3703180	Cell Phone - Handheld Devices	Handheld devices for new parking software Increased to reflect actual costs.
2020	3703220	Printing	Hand tag parking permits - $1,700. Ticket stock $2,170 possible parking ticket books in 2020.
2020	3703250	Memberships & Subscriptions	Ontario Traffic Council - $350
2020	3703680	Other Equip Maint & Rep	Parts / service / travel to repair pay & display machines
2020	3703913	Transfer to Parks	Beach Washrooms - 2020- $69,300 Parks Revenue - 2020 - $100,000 Marina - 2020 - $40,000 Harbour - 2020 - $10,000
2020	3703919	Bank Service Charges	AIMS Web - parking payments / permit sales will increase payments / parking tickets / paid parking. ***** Parking lot revenues are based on proposed rate increases

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

PERFORMANCE SUMMARY PARKING ENFORCEMENT

CATEGORY	2019 Actual	2020 ESTIMATE	2021 ESTIMATE	2022 ESTIMATE
PARKING SPACES PATROLLED				
ON STREET	238	238	238	238
PARKING LOTS	527	527	527	527
TOTAL SPACES	765	765	765	765
NUMBER OF OFFICERS	2/4	2/4	2/4	2/4
ENFORCEMENT STATS				
POLICE DEPARTMENT	100	100	100	100
FIRE	20	200	200	200
BY-LAW UNIT	7,200	7,200	7,200	7,200
TOTAL	7,320	7,500	7,500	7,500
REVENUES				
TICKET REVENUE	56,650	100,000	110,000	115,000
PARKING PERMITS	26,143	70,000	83,000	100,000
PARKING PERMITS - VICTORIA PARK				
DOWNTOWN COIN REVENUE	94,563	187,500	187,500	234,000
REVENUE - VICTORIA PARK	110,011	330,000	330,000	330,000
DBIA	0	0	0	0
TOTAL REVENUE	287,367	687,500	710,500	779,000

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Engineering	New sidewalks are to be constructed as per the Town's Official Plan and Transportation Master Plan. The Town's new Sidewalk Priority Plan is used to determine which streets are to have new sidewalk constructed annually. Residents are notified well in advance of construction. Sidewalks are anticipated to be constructed on Abbott Boulevard in 2020.		
1. **PROJECT NAME & DESCRIPTION** Sidewalks	Public Consultation Process **Yes**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES**			
CONTRACTUAL	200,000	100,000	100,000
CAPS BASED ON $			
DIRECT REVENUES			
GRANTS & SUBSIDIES			
OTHER - Federal Gas Tax	-200,000		
6. **NET REQUIREMENTS:**	0	100,000	100,000
TO BE FINANCED FROM:			
DEBENTURES			
OWNERS			
RESERVES			
OTHER			
7. ANNUAL TAX REQUIREMENT	0	100,000	100,000

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works **DEPARTMENT:** Engineering **1. PROJECT NAME & DESCRIPTION** Terry Fox Stormwater Management Pond Rehabilitation	**3. PROJECT DETAIL & JUSTIFICATION:** The stormwater management pond at the south end of Tilison Ave in the Terry Fox subdivision did not function properly during the extreme rainfall event in July 2017. The pond underwent a survey in 2019 to determine the scope of work to bring the pond back up to its designed functionality. The pond is 30 years old and has not been cleaned out or had any maintenance conducted to date. This will be a typical expense incurred by the Town for all SWM ponds when they come due for cleanout which is typically done within 20-25 years of commissioning. Staff will be working on a stormwater reserve strategy. Public Consultation Process **No**		
2. COMMITMENTS MADE:	**4. EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. EXPENDITURES CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	350,000		
6. NET REQUIREMENTS: **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES OTHER	350,000	0	0
7. ANNUAL TAX REQUIREMENT	350,000	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works **DEPARTMENT:** Engineering 1. **PROJECT NAME & DESCRIPTION** Bridge and Culvert Improvements	3. **PROJECT DETAIL & JUSTIFICATION:** 2018 Ontario Structure Inspection Manual (OSIM) reports recommended follow-up inspections on several major culverts and as a result, a list of priorities has been received with cost estimates. In 2019, $250K was approved for the Elgin Street culvert widening however funds were insufficient for the construction and only the design was completed. The remaining budget was put towards tendering other smaller items on the list including upgrades to Buck St, Covert St, and Park Street handrails; and deck repairs to University Ave. In 2020 the construction of the Elgin Street culvert widening will be completed. 2021 will be $250k towards ICIP funding for King West as well as $100k for the design of William upgrades. Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	325,000	350,000	500,000
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES OTHER	325,000	350,000	500,000
7. ANNUAL TAX REQUIREMENT	325,000	350,000	500,000

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works

DEPARTMENT: Engineering

1. PROJECT NAME & DESCRIPTION

Matthew Street Reconstruction

3. PROJECT DETAIL & JUSTIFICATION:

Matthew Street between King Street West and University Ave requires urbanizing sanitary and storm sewers to be replaced. Project will be completed jointly with LUSI who requires the watermain to be replaced.
Matthew Street was ranked as one of the highest priorities in the Town's asset management plan specifically due to poor water quality.

Public Consultation Process **Yes**

2. COMMITMENTS MADE:

4. EFFECTS ON FUTURE OPERATING BUDGETS:

	2020	2021	2022
5. EXPENDITURES			
CONTRACTUAL	820,000		
CAPS BASED ON $			
DIRECT REVENUES			
GRANTS & SUBSIDIES - OCIF	-623,141		
OTHER			
6. NET REQUIREMENTS:	196,859	0	0
TO BE FINANCED FROM:			
DEBENTURES			
OWNERS			
RESERVES - Sanitary Sewer	-140,000		
OTHER			
7. ANNUAL TAX REQUIREMENT	56,859	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works

DEPARTMENT: Engineering

1. PROJECT NAME & DESCRIPTION

Nagle Road Interchange Environmental Assessment

3. PROJECT DETAIL & JUSTIFICATION:

In 2017, the MTO retained a consultant to conduct an environmental assessment to widen the 401 between Cobourg and Colborne and offered to include the Town's future interchange at Nagle Road in the EA to share the consulting fees. The Town's share is $294,000 + HST of which 75% will be paid for by development charges. The payment arrangement is as follows:

2018	$67,370.96
2019	$115,934.24
2020	$115,934.24

Public Consultation Process **No**

2. COMMITMENTS MADE:

4. EFFECTS ON FUTURE OPERATING BUDGETS:

	2020	2021	2022
5. EXPENDITURES			
CONTRACTUAL	115,935		
CAPS BASED ON $			
DIRECT REVENUES			
GRANTS & SUBSIDIES			
OTHER			
6. NET REQUIREMENTS:	115,935	0	0
TO BE FINANCED FROM:			
DEBENTURES			
OWNERS			
RESERVES - Development Charges	-86,951		
OTHER			
7. ANNUAL TAX REQUIREMENT	28,984	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works **DEPARTMENT:** Engineering **1. PROJECT NAME & DESCRIPTION** Sanitary Sewer Rehabilitation	**3. PROJECT DETAIL & JUSTIFICATION:** In 2019, budget approved to study the sanitary sewers in floodplain areas to identify breaks and estimate costs for design and construction of repairs. The goal is to reduce groundwater inflow and infiltration and subsequently reduce the cost of processing clean groundwater at the WPCP. Public consultation will only be required if proposed work impacts private services. This budget item will also include the water tight maintenance hole covers. In 2019 field investigative work was completed for the Brook Road pump station drainage area and a tender has been prepared for the highest priorities. Public Consultation Process **Yes**		
2. COMMITMENTS MADE:	**4. EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. EXPENDITURES CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	1,000,000	1,000,000	1,000,000
6. NET REQUIREMENTS:	1,000,000	1,000,000	1,000,000
TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES - Sanitary Sewer OTHER	-1,000,000	-1,000,000	-1,000,000
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works **DEPARTMENT:** Engineering 1. **PROJECT NAME & DESCRIPTION** Kerr Street Extension - Division to D'Arcy	3. **PROJECT DETAIL & JUSTIFICATION:** The new construction of Kerr Street between Division and D'Arcy was approved for $1,675,520 in 2016. Since then there has been significant scope change as a result of the funding received for the Midtown Creek ponding area project which can now also act as a storm sewer outlet for the surface water on Kerr that was originally planned to have ditches. Now the project will include a full storm sewer system, traffic signals, the extension of West Street, sanitary stubs for future development that were not originally included in the preliminary estimate back in 2016. Public Consultation Process **Yes**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	2,720,000		
6. **NET REQUIREMENTS:**	2,720,000	0	0
TO BE FINANCED FROM: DEBENTURES OWNERS - LUSI RESERVES - Development Charges RESERVES - Northam	 -13,600 -2,085,120 -100,000		
7. ANNUAL TAX REQUIREMENT	521,280	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Engineering	The subject streets require full reconstruction and replacement of all underground infrastructure in accordance with the Town's asset management plan. The project will be completed jointly with LUSI who requires the watermain to be replaced. The 2020 budget is for design and a construction cost estimate has been included for 2021.		
1. **PROJECT NAME & DESCRIPTION** Blake, Victoria, Burke Reconstruction	Public Consultation Process **Yes**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	90,000	1,500,000	
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES - Sanitary Sewer OTHER	90,000 -15,000	1,500,000 -232,000	0
7. ANNUAL TAX REQUIREMENT	75,000	1,268,000	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Engineering	In 2017, the GRCA made application to the National Disaster Mitigation program for a grant to update the Lake Ontario Shoreline hazard line to address future erosion. A consultant was hired to establish a new hazard line for CLOCA, GRCA, and LTRCA. The Town of Cobourg's portion of the cost was to be a total of $20,000 of which $10,000 was budgeted in 2018. The project will be completed in early 2020.		
1. **PROJECT NAME & DESCRIPTION** Shoreline Management Program	Public Consultation Process **Yes**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	10,000		
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES OTHER	10,000	0	0
7. ANNUAL TAX REQUIREMENT	10,000	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Engineering	This budget item contributes funding towards projects that enhance or add active transportation infrastructure.		
1. **PROJECT NAME & DESCRIPTION** Active Transportation	Typical expenditures may include new bike racks and walking/bike path connections i.e. Ontario to Midtown Creek spur line. Priority suggestions are put forth by the Transportation Advisory Committee. Public Consultation Process **Yes**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER - Federal Gas Tax	20,000	20,000	20,000
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES OTHER	20,000	20,000	20,000
7. ANNUAL TAX REQUIREMENT	20,000	20,000	20,000

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works

DEPARTMENT: Engineering

1. **PROJECT NAME & DESCRIPTION**

Albert Street Reconstruction

3. **PROJECT DETAIL & JUSTIFICATION:**

Albert Street from Hibernia Street to Third Street requires urbanizing, sanitary and storm sewers to be replaced. Albert Street was ranked as the highest priority in the Town's asset management plan due to the condition of the sanitary sewer and material of the watermain. The design will be completed in 2020 and due to workload and higher capital priorities for both the Town and LUSI, the construction has been deferred until 2021.

Public Consultation Process **Yes**

2. **COMMITMENTS MADE:**

4. **EFFECTS ON FUTURE OPERATING BUDGETS:**

	2020	2021	2022
5. **EXPENDITURES**			
CONTRACTUAL		650,000	
CAPS BASED ON $			
DIRECT REVENUES			
GRANTS & SUBSIDIES			
OTHER			
6. **NET REQUIREMENTS:**	0	650,000	0
TO BE FINANCED FROM:			
DEBENTURES			
OWNERS			
RESERVES - Sanitary Sewer		-72,000	
OTHER			
7. ANNUAL TAX REQUIREMENT	0	578,000	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works

DEPARTMENT: Engineering

1. PROJECT NAME & DESCRIPTION

King Street West Structure Culvert Replacement

3. PROJECT DETAIL & JUSTIFICATION:

2018 Ontario Structure Inspection Manual (OSIM) reports recommended follow-up inspections on several major culverts and as a result, a list of priorities has been complied with cost estimates. The ICIP Bridge stream of funding opened up and since we had a readily available list of priorities and estimates, we were able to quickly pull together a strong application and were successful in receiving 83% of almost $1.4M to replace the aging structure. The culvert is a 3.8m wide x 1.8m high steel multi-plate structure and is the only access to the Pebble Beach area. Design will begin in 2021 for construction in 2022.

Public Consultation Process **Yes**

2. COMMITMENTS MADE:

4. EFFECTS ON FUTURE OPERATING BUDGETS:

	2020	2021	2022
5. EXPENDITURES			
CONTRACTUAL		100,000	1,392,975
CAPS BASED ON $			
DIRECT REVENUES			
GRANTS & SUBSIDIES - ICIP Rural and Northern Stream		-83,330	-1,160,766
OTHER			
6. NET REQUIREMENTS:	0	16,670	232,209
TO BE FINANCED FROM:			
DEBENTURES			
OWNERS			
RESERVES			
OTHER			
7. ANNUAL TAX REQUIREMENT	0	16,670	232,209

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works

DEPARTMENT: GIS

1. **PROJECT NAME & DESCRIPTION**

Harden Street Sanitary Sewer Rehabilitation

3. **PROJECT DETAIL & JUSTIFICATION:**

This project is being driven by watermain replacement requirements on Harden Street between Burnham and Sinclair, Harden Crescent, and Sinclair Street south of Harden Street. Sanitary Sewer was installed in the 1950's and is in poor condition. LUSI tendered this watermain work in 2018 and all bids were over budget. The sewer should be replaced at the same time as the watermain in order to cost share construction expenses with LUSI. Due to sanitary being deeper than storm sewer, there is often a small amount of storm sewer repairs required as well.

Public Consultation Process **Yes**

2. **COMMITMENTS MADE:**

4. **EFFECTS ON FUTURE OPERATING BUDGETS:**

	2020	2021	2022
5. **EXPENDITURES**			
CONTRACTUAL		719,736	
CAPS BASED ON $			
DIRECT REVENUES			
GRANTS & SUBSIDIES			
OTHER - Federal Gas Tax		-19,736	
6. **NET REQUIREMENTS:**	0	700,000	0
TO BE FINANCED FROM:			
DEBENTURES			
OWNERS			
RESERVES - Sanitary Sewer		-700,000	
OTHER			
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Engineering	The sanitary sewer and watermain on Munroe Street east of No Frills and south of Walton Street to Chapel Street have been identified as high priorities on the Town's asset management plan. The sewer was installed in the 1940's and is a vitrified clay material which becomes brittle with age. The watermain is estimated to have been installed in the 1930's, is undersized, cast iron and breaks frequently. Design will begin in 2021 with construction following in 2022.		
1. **PROJECT NAME & DESCRIPTION** Walton Street and Munroe Street Reconstruction	Public Consultation Process **Yes**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	0	122,000	2,050,000
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES - Sanitary Sewer OTHER	0	122,000 -18,300	2,050,000 -350,000
7. ANNUAL TAX REQUIREMENT	0	103,700	1,700,000

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Engineering	Perry Street from Church to D'Arcy as well as Green Street from Queen to Bay have been identified as high priorities for sewer and watermain replacement in the Town's asset management plan. The sewer was installed in the 1940's and 50's and is a vitrified clay material that becomes brittle over time and is prone to breakage. The watermain is estimated to have been installed in the 1930's and is an undersized cast iron pipe that has had several breaks.		
1. **PROJECT NAME & DESCRIPTION** Perry Street and Green Street Reconstruction	Public Consultation Process **Yes**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER			120,000
6. **NET REQUIREMENTS:**	0	0	120,000
TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES - Sanitary Sewer OTHER			-18,000
7. ANNUAL TAX REQUIREMENT	0	0	102,000

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Roads/Sewer	Storage building required at Building 7 for Roads/Sewers and Parks for seasonal vehicles. 390 King Street is no longer a feasible storage facility for Town equipment due to security and safety risks now that public has access to yard and buildings. Storage area will only require hydro, no heat required. Ease of access to all equipment will also be more efficient rather than travelling back and forth between yards. The subject storage building was part of the original plan for Building 7 renovation and will be approximately 40' x 50' x 16'.		
1. **PROJECT NAME & DESCRIPTION** Storage Building	Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	80,000		
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES - Northam OTHER	80,000 -80,000	0	0
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Roads/Sewer	The Town's traffic signals are aging and do not all comply with current standards. Similar to the building code, as we start to replace major components such as power supplies and control cabinets, we should also be bringing the rest of the intersection up to date at the same time including Accessible Pedestrian Signals (APS) if possible.		
1. **PROJECT NAME & DESCRIPTION** Traffic Signal Intersection Upgrade	Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	50,000	50,000	50,000
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES OTHER	50,000	50,000	50,000
7. ANNUAL TAX REQUIREMENT	50,000	50,000	50,000

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works

DEPARTMENT: Roads/Sewer

1. **PROJECT NAME & DESCRIPTION**

Street Light Replacement Program

3. **PROJECT DETAIL & JUSTIFICATION:**

Street Lights are beginning to fail and there are no more induction lamp replacements available. The Town will be switching to LED lamps which requires all fixtures to be replaced as well as lamps. Maintenance contract for lamp replacement was tendered in 2019 to renew failing light posts and replace induction fixtures with LED.
Estimated replacement schedule:
Year 1 - 3 - Failing post replacement - 120/-200 cobra heads / -50 decorative
Year 4 - 9 - 300 cobra heads / 108 decorative
Fixtures will only be replaced when lamps burn out.
Public Consultation Process **No**

2. **COMMITMENTS MADE:**

4. **EFFECTS ON FUTURE OPERATING BUDGETS:**

	2020	**2021**	**2022**
5. **EXPENDITURES**			
CONTRACTUAL	355,000	355,000	355,000
CAPS BASED ON $			
DIRECT REVENUES			
GRANTS & SUBSIDIES			
OTHER			
6. **NET REQUIREMENTS:**	355,000	355,000	355,000
TO BE FINANCED FROM:			
DEBENTURES			
OWNERS			
RESERVES			
OTHER			
7. ANNUAL TAX REQUIREMENT	355,000	355,000	355,000

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works

DEPARTMENT: Roads/Sewer

1. **PROJECT NAME & DESCRIPTION**

Annual Pavement Resurfacing

3. **PROJECT DETAIL & JUSTIFICATION:**

Resurface road sections based on condition assessments and underground infrastructure age and condition.
Resurfacing involves removing all or grinding down the existing asphalt and repaving.
Resurfacing is considered a road rehabilitation that extends the lifecycle of the asphalt in accordance with the Town's asset management plan.
Includes $100,000 pre committed in 2019 as per Directors report November 25, 2019.

Public Consultation Process **No**

2. **COMMITMENTS MADE:**

4. **EFFECTS ON FUTURE OPERATING BUDGETS:**

	2020	2021	2022
5. **EXPENDITURES**			
CONTRACTUAL	300,000	300,000	300,000
CAPS BASED ON $			
DIRECT REVENUES			
GRANTS & SUBSIDIES - Federal Gas Tax	-300,000	-300,000	-300,000
OTHER			
6. **NET REQUIREMENTS:**	0	0	0
TO BE FINANCED FROM:			
DEBENTURES			
OWNERS			
RESERVES			
OTHER			
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Roads/Sewer	Install 5 large fans in Building 7 garage for increased air circulation to address heating and cooling deficiencies as well as reducing the risk of slip and fall injuries due to the flat garage floor that is often wet from snow melt in the winter. This is a Public Works and Parks joint project.		
1. **PROJECT NAME & DESCRIPTION** HVAC Improvements - Building Efficiencies	Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES**			
CONTRACTUAL	70,000		
CAPS BASED ON $			
DIRECT REVENUES			
GRANTS & SUBSIDIES			
OTHER - Building Efficiencies Fund	-70,000		
6. **NET REQUIREMENTS:**	0	0	0
TO BE FINANCED FROM:			
DEBENTURES			
OWNERS			
RESERVES			
OTHER			
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works **DEPARTMENT:** Roads/Sewers 1. **PROJECT NAME & DESCRIPTION** Reversible Vibrating Plate Compactor	3. **PROJECT DETAIL & JUSTIFICATION:** Plate compactors are used for various construction projects throughout the year, from sidewalk work to curb and gutter to culvert installations. A new feature plate compactors have is an anti-vibration handle. The anti-vibration handle cuts down vibration transfer from the plate to the operator, creating more comfort for the operator. Reducing operator vibration falls in line with the Ministry of Labour initiative regarding ergonomics in the work place. Applying ergonomics principles to the workplace can reduce fatalities, injuries and health disorders, as well as improve productivity and quality of work. Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER - Trade In	14,500		
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES OTHER	14,500	0	0
7. ANNUAL TAX REQUIREMENT	14,500	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works **DEPARTMENT:** Roads/Sewer 1. **PROJECT NAME & DESCRIPTION** Division Street South Storm Pump Station Generator	3. **PROJECT DETAIL & JUSTIFICATION:** The storm lift station does not have a back up generator for the two electric pumps. In an emergency, one of the pumps can be operated by a diesel powered motor but nothing else at the station will be operational including the secondary pump meaning the station could become overwhelmed with water in a major storm and not be able to keep up with the amount of water coming in causing water to back up in the storm sewers and potentially cause flooding. Should there be a power outage in the winter, the pipes could freeze and crack. Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	55,000		
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES OTHER	55,000	0	0
7. ANNUAL TAX REQUIREMENT	55,000	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Roads/Sewer	Replacement of Unit #24-09, single axle combination snow plow / dump truck per vehicle replacement By-law. Snow plows are typically replaced every 12 years.		
1. **PROJECT NAME & DESCRIPTION** Replace Combination Snow Plow / Dump Truck	Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER		300,000	
6. **NET REQUIREMENTS:**	0	300,000	0
TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES - Vehicle Replacement OTHER		-300,000	
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Roads/Sewer	Replacement of unit #21-09 Sidewalk Machine as per the vehicle replacement By-law. The sidewalk machine is capable of being equipped to handle various attachments e.g. snow plow blade, snow blower, sidewalk sander, mechanical broom with water tank and boom flail mower for roadside grass cutting.		
1. **PROJECT NAME & DESCRIPTION** Replace Sidewalk Machine	Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER		185,000	
6. **NET REQUIREMENTS:**	0	185,000	0
TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES - Vehicle Replacement OTHER		-185,000	
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Roads/Sewer	Replacement of units 07-12 and 08-12, 4 x 4 half ton pickup truck as per vehicle replacement By-law. Trucks are typically replaced every 9 years.		
1. **PROJECT NAME & DESCRIPTION** Replace 4 x 4 Half Ton Pickup Truck (2)	Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER		84,000	
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES - Vehicle Replacement OTHER	0	84,000 -84,000	0
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Roads/Sewer	Replacement of unit 36-13 Street Sweeper as per vehicle replacement By-law. Sweepers are typically replaced every 10 years.		
1. **PROJECT NAME & DESCRIPTION** Replace Street Sweeper	Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER			290,000
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES - Vehicle Replacement OTHER	0	0	290,000 -290,000
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Roads/Sewer	Replacement of unit 34-13 Brush Chipper as per vehicle replacement By-law. Chippers are typically replaced every 9 years.		
1. **PROJECT NAME & DESCRIPTION** Replace Brush Chipper			
	Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER			50,000
6. **NET REQUIREMENTS:**	0	0	50,000
TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES - Vehicle Replacement OTHER			-50,000
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Parking	Replace aging and non-repairable parking meter heads including those that were vandalized in 2019. Each meter head costs - $300 and each pay and display costs - $6,000. Consideration will be made for replacing with blocks of meters with pay and display similar to what was done on Queen Street in 2019. The budgeted funds should replace - 50 meter heads or 2 pay and displays.		
1. **PROJECT NAME & DESCRIPTION** Parking Meter Replacement	Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:** Increase in bank service fees.		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES OTHER	15,000		
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES - Parking OTHER	15,000 -15,000	0	0
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works	3. **PROJECT DETAIL & JUSTIFICATION:**		
DEPARTMENT: Transit	Construct two new transit shelters every year at existing bus stops that currently do not have shelters or replace aging existing shelters.		
1. **PROJECT NAME & DESCRIPTION**	Location will be determined in consultation with the Accessibility Advisory Committee.		
Transit Shelters			
	Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES**			
CONTRACTUAL	15,000	15,000	15,000
CAPS BASED ON $			
DIRECT REVENUES			
GRANTS & SUBSIDIES - OCIF	-15,000		
OTHER			
6. **NET REQUIREMENTS:**	0	15,000	15,000
TO BE FINANCED FROM:			
DEBENTURES			
OWNERS			
RESERVES			
OTHER			
7. ANNUAL TAX REQUIREMENT	0	15,000	15,000

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works **DEPARTMENT:** Transit 1. **PROJECT NAME & DESCRIPTION** Wheels Bus Replacement	3. **PROJECT DETAIL & JUSTIFICATION:** If ICIP Transit Stream funding is approved, the Town will proceed with the immediate purchase of a secondary Wheels bus as the current Wheels back up bus (905) is out of service due to major repair requirements and is not 100% accessible. Bus 905 is over 13 years old and this type of bus is scheduled to be replaced every 8 years in accordance with the Town's vehicle depreciation and replacement plan. The full cost of this type of vehicle is $160,000. Due to Provincial/Federal funding, the bus will be purchased at 26.67% of cost. Capital will not proceed unless ICIP Funding is received. Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES - ICIP Funding OTHER	160,000 -117,328		
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES - Vehicle Replacement OTHER	42,672 -42,672	0	0
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: Public Works **DEPARTMENT:** Transit 1. **PROJECT NAME & DESCRIPTION** Conventional Bus Replacement	3. **PROJECT DETAIL & JUSTIFICATION:** If ICIP Transit Stream funding is approved, the Town will plan to replace bus 906. The bus is almost 10 years old and due for replacement after 12 years in accordance with the Town's vehicle depreciation and replacement plan. In 2021, we expect to budget for 50% of the bus upon order and 50% upon receipt of the vehicle the following year. In 2022, we are budgeting for 50% of bus 905 which is also due for replacement in 2022. The remaining balance of 905 will be budgeted for 2023 upon delivery. Each 30' conventional bus is $460,000 but due to provincial/federal funding, the Town will be purchasing buses at 26.67% of cost. Public Consultation Process **No**		
2. **COMMITMENTS MADE:**	4. **EFFECTS ON FUTURE OPERATING BUDGETS:**		
	2020	**2021**	**2022**
5. **EXPENDITURES** CONTRACTUAL CAPS BASED ON $ **DIRECT REVENUES** GRANTS & SUBSIDIES - ICIP Funding OTHER		230,000 -168,659	460,000 -337,318
6. **NET REQUIREMENTS:** **TO BE FINANCED FROM:** DEBENTURES OWNERS RESERVES - Vehicle Replacement OTHER	0	61,341 -61,341	122,682 -122,682
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***ENVIRONMENTAL*** FUNCTION/ACTIVITY: ***STORM PUMP STATIONS*** ACCOUNT#: ***4200.10***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
1,500	371	1,501	4200185	OPX / Alarm Line Charges	1,500			1,500	1,500
2,500	0	178	4200470	Building Maintenance - Exterior	2,500			2,500	2,500
2,500	679	696	4200681	144 Division Storm Maint	2,500			2,500	2,500
3,500	2,104	1,849	4200682	519 Division Storm Maint	3,500			3,500	3,500
3,500	1,356	2,048	4200683	505 William Storm Maint	3,500			3,500	3,500
13,000	10,831	8,030	4200840	Utilities	13,500	*		14,000	14,500
26,500	15,341	14,302		SUB TOTAL MATERIALS	27,000		0	27,500	28,000
3,825	3,651	0	4200541	Payment-in-Lieu Taxes	3,925	*		4,025	4,150
3,825	3,651	0		SUB TOTAL FINANCIAL	3,925	*	0	4,025	4,150
30,325	18,992	14,302		TOTAL STORM PUMP STATIONS	30,925	*	0	31,525	32,150

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***ENVIRONMENTAL*** FUNCTION/ACTIVITY: ***STORM PUMP STATIONS***

STATEMENT OF PURPOSE:

To provide preventive and emergency maintenance of the Storm Sewage Pumphouses.

PERFORMANCE DATA:

3 pumping stations/6 pumps.

Stations beginning to show their age. Extra funds budgeted for repairs.

HIGHLIGHTS/EXPLANATIONS:

YEAR	CODE	OBJECT	DETAILS
2020	4200185	Alarm Line Charges	Annual monitoring and reporting fee for alarms at Storm Pump Stations.
2020	4200470	Building Maintenance - Exterior	Repairs to pump station structure
2020	4200681	144 Division St - Division South PS	General repair and upkeep of pump station
2020	4200682	519 Division St - Division North PS	General repair and upkeep of pump station
2020	4200683	505 William St Pump Station	General repair and upkeep of pump station
2020	4200840	Utilities	Cost of heat and hydro at pump stations

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

COMMITTEE: ***ENVIRONMENTAL*** FUNCTION/ACTIVITY: ***GARBAGE COLLECTION*** ACCOUNT#: ***4300.10***

2019 BUDGET	2018 YTD	2019 YTD	CODE	OBJECT	2020 DEPT REQUEST	*	2020 FINAL APPROVED	2021 FORECAST	2022 FORECAST
0	55	0	431010	Payroll Salaries & Wages	0		0	0	0
0	14	0	431030	Payroll Fringe Benefits	0		0	0	0
0	69	0		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
2,100	29	344	4310680	Other Equipment Maintenance & Repair	2,100			2,100	2,100
2,100	29	344		SUB TOTAL MATERIALS	2,100		0	2,100	2,100
5,000	3,360	1,925	4310480	Garbage Removal	5,000			5,000	5,000
5,000	3,360	1,925		SUB TOTAL CONTRACTED SERVICES	5,000		0	5,000	5,000
7,100	3,458	2,269		TOTAL GARBAGE COLLECTION	7,100		0	7,100	7,100

11-20-19

*Indicates increase over previous year

TOWN OF COBOURG
2020 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: ***ENVIRONMENTAL*** FUNCTION/ACTIVITY: ***GARBAGE COLLECTION***

STATEMENT OF PURPOSE:	HIGHLIGHTS/EXPLANATIONS:			
Municipal curbside collection program and operation of Municipal Transfer Station.	YEAR	CODE	OBJECT	DETAILS
	2020	4310650	Other Equipment Maintenance & Repairs	Ongoing maintenance and repairs needed on litter and recycling containers throughout the downtown area. Including insert repairs, lock repairs, lid repairs, etc.
PERFORMANCE DATA:	2020	4310480	Garbage Removal	Public Works bin